

Dear Student

If you have **completed** your studies **at the end of, or prior to, semester 2 of 2025 (30<sup>th</sup> November 2025)** and you believe that you are eligible to graduate on the **1<sup>st</sup> April 2026**, kindly complete the graduation form on our website using your **student email address** to access the form. To access the graduation form go to <https://cornerstone.ac.za/graduation/>

Please note that all certificates will be issued with the name currently held in Cornerstone's records. Should your name have changed since registration and you would like your certificate to be issued in your new name please provide us with a certified copy of your ID as well as a marriage certificate where applicable. These documents must reach us no later than the **30<sup>th</sup> January 2026**.

You may also request your documents (transcript and letter of completion) via [helpdesk@cornerstone.ac.za](mailto:helpdesk@cornerstone.ac.za) if you have not done so as yet from the **8<sup>th</sup> December to the 30<sup>th</sup> January 2026**.

Kindly note the deadline for completing the form is the **30<sup>th</sup> January 2026** and to pay any outstanding fees is the **27<sup>th</sup> February 2026**. Failure to do so will result in your documents (certificate and transcript) not being prepared and your graduation being deferred to the next graduation ceremony.

If you have **already graduated, or have completed the graduation form, and requested your documents**, then this email is not applicable to you, and you may ignore it.

If you are currently registered for 2026, please **ignore** this email as it is not applicable to you.

**Those who qualify:**

1. If you completed all the required modules that were indicated to you on your acceptance letter and curriculum grid in semester 2 2025 or prior.
2. Your fees have been settled.

**Those who DO NOT qualify:**

1. If your qualification is a non degree purpose.
2. You still have outstanding modules.
3. You are registered for semester 1 2026.

Should you have any queries feel free to contact [helpdesk@cornerstone.ac.za](mailto:helpdesk@cornerstone.ac.za)

Kind Regards,  
Graduation Team



Registered as Cornerstone Institute (RF) NPC with the Department of Higher Education and Training as a private higher education institution under the Higher Education Act, 1997, Registration Certificate No 2001/HE08/006.

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