

To all Graduation Participants

We are excited to host our upcoming Graduation Ceremony at the **Missio Dei Auditorium in Bellville at 11:00 am on Saturday, 14th Dec 2024**. Kindly note the information below.

- 1. Arrival time:** 8:30 – 10:00 to allow sufficient time for collecting and robing of graduation attire.
- 2. Parking:** Parking is available on the premises of the AGS Auditorium. Access to our designated parking for students, guests, CI Board of Directors, academic staff, and stage party, will require you to display your issued invitation.
- 3. Robing:** On arrival, ushers and signage around the building will direct you to the allocated graduation attire station. Our staff will help guide you. Return your robes and hoods from the collection points after all CI group photos have been taken.
- 4. Seating in the Auditorium:** All students and guests are to be seated before 10:30. **The auditorium doors close at 10:30** in preparation for the start of the procession. Reserved seating will be set aside for all graduands, academic staff, Board members, artists, and VIP guests.
- 5. The Procession Party (Academic Staff) and Stage Party:** A briefing on the procession will be given to all robed academic staff and stage party participants in the Chapel Hall Foyer at 10:30.
- 6. Procession:** At 11:00, the procession proceeds from the chapel foyer, through the back of the auditorium, down the middle aisle, to the front of the stage. All academic staff will be seated in the reserved seats facing the stage. The stage party takes their seats on stage.
- 7. Stage Instructions:** While applauding would be in order (depending on the Executive Dean's directive), *only the handshake and conferring by the President will be done during the announcement of certificates and conferring of degrees*. Personal congratulatory gestures can be done after the ceremony.
- 8. Programme Booklets** will be provided on arrival between 8.30 and 10:00 to participating academic staff and stage party participants in the Chapel Hall
- 9. Exiting the stage:** After the President dissolves the congregation, the procession party and stage party exit down the middle aisle in the order that they enter the auditorium and go to the left at the end of the aisle for the group photos.
- 10. Group Photos per Department and Qualification** - Graduates are requested to remain after the procession has left the auditorium. They will be guided to follow the group and directed to the designated photo booth with academic staff for group photos per qualification.

Thank you for your participation. We look forward to seeing you on Saturday, 14th December 2024.

The Graduation Committee