



# HOUSE OF GRADUATES

▶ **CPT:** Unit 7A Nobel Park Shopping Centre, Avondstil

▶ **DBN:** 110 Umhlanga Rocks Drive, Durban North

▶ **PTA:** 1166 Francis Baard Street, Hatfield, Pretoria

▶ **TRADING HOURS:** Mon- Fri, 08h00- 17h00 & Sat, 08h30- 13h00

▶ **WHATSAPP:** 076 675 7799

▶ **NATIONAL CALL CENTRE:** 031 301 8015

✉ [capetown@houseofgraduates.co.za](mailto:capetown@houseofgraduates.co.za)

## CORNERSTONE INSTITUTE

### ORDER FORM FOR GRADUATION ATTIRE: 2023

#### HIRE & PURCHASE PROCESS:

#### Step 1

- Print this order form and complete the personal details section below. We require this hard copy upon collection of your graduation attire.

#### Step 2

- Pay your hire or purchase fee in **advance** via:
  - EFT (banking details below)
  - At any of our stores
  - At the graduation venue from 3 hours before the start of the ceremony

#### Step 3

- Print your proof of payment. We require this hard copy upon collection of your graduation attire.

#### Step 4

- When collecting please have your printed order form and payment confirmation with you.
- If **HIRING**, we require R300 in cash as a security deposit upon collection. This R300 will be refunded to you upon return. Alternatively, your original ID or drivers licence can be used as a security deposit.
- If **PURCHASING** simply present your printed order form and payment confirmation on collection.

## **PRICING:**

- If you are **HIRING** a refundable, security deposit of **R300** is required **IN ADDITION** to the hire charges below. The refundable security deposit must be paid **IN CASH, WHEN COLLECTING YOUR ATTIRE. DO NOT DEPOSIT THE R300 SECURITY DEPOSIT INTO OUR ACCOUNT.** An additional fee of R15 will be charged should you not adhere to the above. Alternatively, your original ID or drivers license can be used as a security deposit.
- You must have your hard copy/ printed payment confirmation with you when collecting. If not, you will be required to pay again.

| DESCRIPTION   | HIRE PRICE |
|---|------------|
| HIGHER CERT, BACH, HONOURS & PGCE SET: GOWN, HOOD & CAP | R240       |
| DESCRIPTION   | SALE PRICE |
| GOWN ONLY   | R850       |
| HOOD ONLY   | R400       |
| CAP ONLY  | R300       |
| COURIER/ POSTAGE WHEN <b>PURCHASING</b>                 | R250       |

## **OUR BANKING DETAILS:**

- NB: If hiring, only pay your hire fee. **DO NOT** deposit the R300 security deposit into our account.

Bank: FNB | Account Holder: House of Grads | Account No: 621 299 777 68 | Branch Code: 220 629  
Payment Reference: CI + Your Date of Birth

## **YOUR PERSONAL DETAILS:**

Full Name: \_\_\_\_\_

Cell Number 

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Address: \_\_\_\_\_

Email: \_\_\_\_\_

Which Faculty Did You Belong To? \_\_\_\_\_

Full Name of Degree Conferred: \_\_\_\_\_

Date & Time of Graduation: \_\_\_\_\_

## **TERMS & CONDITIONS FOR HIRE:**

- Should hired attire not be returned, House of Graduates will hand over your details to our legal department and you will be required to pay a fee of R2,000 to recover the replacement costs of the hired attire, plus legal fees.
- Loss or damage of either gown or hood will result in the full cost being charged.
- Hired attire must be returned immediately after the ceremony. If not, late return fee of R100 per day will be levied.

\_\_\_\_\_  
\*Signature, to acknowledge and accept the above T's & C's